



Western Australia Police

APPLICATION FOR NATIONAL POLICE CERTIFICATE

PART A PERSONAL DETAILS (To be completed by applicant)

(See attached for instructions for completing this form and further information)

SURNAME

GIVEN NAMES

MAIDEN NAME

PREVIOUS OR
ALTERNATIVE NAMES

CURRENT RESIDENTIAL
ADDRESS

POSTCODE

DAYTIME PHONE No.

MOBILE PHONE No.

DATE OF BIRTH

PLACE OF BIRTH

PREVIOUS ADDRESSES (last 5 years only)

DRIVER'S LICENCE NUMBER

STATE OF ISSUE

DO YOU HAVE ANY PREVIOUS CONVICTIONS or PENDING CHARGES?

YES

NO

REASON FOR APPLICATION

(If employment please state place of employment and position sought, if licence please state type)

PART B STATEMENT OF CONSENT AND INDEMNITY (To be signed by applicant)

I hereby consent to a check of the records of all Australian police jurisdictions and to the release of details of any court outcomes and/or pending charges which have been recorded against my name.

In consideration of the WA Police releasing details of any court outcomes and/or pending charges, under this application, I hereby indemnify the state of WA, its servants and agents including all members of the WA Police against all actions, suits, proceedings, causes of action, costs, claims and demands whatsoever which may be brought or made against it or them by any body or person by reason of or arising out of the release of any details of any court outcomes and/or pending charges and other information recorded against my name purporting to either relate to or concern me.

SIGNATURE OF APPLICANT

DATE

PART C CHECKLIST (To be completed by member receiving application)

Personal identification checked

Type (ie MDL / Passport) & number

Receipt number

IMS and NNI (NEPI) searches must be completed

PD NUMBER AND SIGNATURE

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PART D INSTRUCTIONS FOR APPLICANTS COMPLETING THIS FORM

Please ensure that you:

- Write in ink and use BLOCK LETTERS
- Complete all sections of Part A (Personal Details) on page 1 of this form
- Sign and date Part B (Consent and Indemnity) on page 1 of this form
- Do not alter or delete the wording on the form in any way
- Provide payment of the required fee

PROOF OF IDENTITY

Primary Identification

One or more of the following documents **must be** produced as proof of identity by the applicant:

- Previous or current Australian driver's licence with a photograph
- Australian Passport (not expired by more than 2 years)
- Current overseas Passport
- Birth Certificate or Extract of Birth (support document must also be produced if birth name has changed by marriage or deed poll)
- Visa or Immigration document
- Australian Document of Identity
- Australian Citizenship Papers

Secondary Identification

Where only one type of Primary Identification is produced, a second form of identification **must also** be produced, which may include:

- ATM access card issued by a financial institution
- Credit card (ie Visa, American Express, Diners, Bankcard etc.)
- Pension card issued by Veteran Affairs or Centre Link

If you do not have sufficient space to list your previous addresses please attach a separate list.

PART E WHAT IS INCLUDED ON A NATIONAL POLICE CERTIFICATE

Western Australia

The database used by WA Police contains court outcome and charge information resulting from police investigations. Many offences are investigated and prosecuted by non-police agencies. Details of any pending charges and prosecutions by non-police agencies may not be included in the National Police Certificate. Legislation restricts the release of certain court outcomes (eg. spent convictions) and charge information and therefore such information will not be included in the Certificate.

Western Australian traffic histories can only be obtained by applying for a Traffic Conviction Certificate.

Other Australian Police Jurisdictions

Where a police record with another Australian police jurisdiction has been obtained, any relevant legislation (and/or release policy) governing that police jurisdiction will be applied before it is released. Under various sections of Commonwealth, State and Territory legislation a person has the right, in particular circumstances or for a particular purpose, to not disclose certain court outcomes and/or pending charges. Such court outcomes and pending charges will not be released, providing this is in accordance with relevant legislation (and/or release policy). If further information is required in relation to the legislation and release policies of any police jurisdiction, please contact that individual police jurisdiction directly.

The CrimTrac Agency

WA Police will utilise the services provided by the Commonwealth CrimTrac Agency to search and collate records held by other Australian police jurisdictions.